

**Town of Dewey Beach Application for Commercial Rental License**

License Year May 1, 2022 – April 30, 2023

All Rental Properties Must Complete and Return This Form by April 15th

The Dewey Beach Municipal Code requires that any person, firm or corporation engaged in renting commercial property shall obtain an annual license for the period which begins May 1<sup>st</sup> and ends April 30th of each licensing year.

**Please provide the following:**

Property Address (must use 911-compliant address):	_____
Business Name:	_____
Property Owner's Name:	_____
LLC (if applicable):	_____
Owner's Mailing Address:	_____
Owner's Phone Number:	_____ Secondary: _____
Owner's Email:	_____

**Square Footage & Payment:**

*Ordinance 556, dated 12/10/2005, requires owners of commercial properties who rent to pay a Rental License Fee per the Dewey Beach Municipal Code (Chapter 10, Section 1013(b)1). Any person, partnership, corporation, or other business entity that rents or leases commercial property by written or oral contact or arrangement to any other person, partnership, corporation or other business entity shall pay the following license fee:*

- Gross square footage per unit 1,000 sq. ft. or less: \$164.00
- Gross square footage per unit greater than 1,000 sq. ft. and not in excess of 2,000 sq. ft.: \$218.00
- Gross square footage per unit greater than 2,000 sq. ft.: \$327.00

*\*Your application will not be accepted without payment. Make checks payable to The Town of Dewey Beach. Complete this application and payment online at [www.townofdeweybeach.com](http://www.townofdeweybeach.com).*

**Rules & Restrictions**

- In October of 2021, the Dewey Beach Town Council voted to change the rental license year from April 1st - March 31st, to **May 1st - April 30th** (referenced in [Ordinance 775](#)). 2021 Commercial Rental Licenses will remain active through April 30, 2022. Please apply for your 2022-2023 Dewey Beach Commercial Rental License by April 15, 2022.
- If you own multiple properties in Dewey Beach, please submit a separate form and payment for each.
- After your application and payment is accepted, a license and sticker will be mailed to the address provided on your application.
- Ordinance No. 556, dated December 10, 2005, requires owners of commercial properties who rent to pay a Rental License Fee per the Dewey Beach Municipal Code - Chapter 10, Section 1013(b)1. Any person, partnership, corporation, or other business entity that rents or leases commercial property by written or oral contact or arrangement to any other person, partnership, corporation, or other business entity shall pay the following license fee:
  - Gross square footage per unit 1,000 sq. ft. or less: \$164.00
  - Gross square footage per unit greater than 1,000 sq. ft. and not in excess of 2,000 sq. ft.: \$218.00
  - Gross square footage per unit greater than 2,000 sq. ft.: \$327.00

I certify that the information provided above is true and correct to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

